

Tunstall Parish Council

Minutes of the Parish Council Meeting held on Wednesday 4 April 2018 in the Midwinter Room, St John the Baptist Church, Tunstall.

Present: Cllr Lee Burgess (Vice Chairman), Cllr Mavis Hibben, Cllr David Nutting and Cllr Roger Sills,
and Mrs W Licence (Clerk).

Also present was KCCllr Andrew Bowles

In the absence of the Chairman, Cllr Burgess took the Chair. Cllr Burgess welcomed everyone to the meeting and ensured that those present were aware of the emergency evacuation procedure.

REPORTS FROM MEMBERS OF THE PUBLIC

There were no members of the public in attendance.

1. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Brian Cook (holiday), and Cllr Ian Davison (personal); apologies accepted.

Apologies had also been received from KCCllr John Wright (at another meeting), SBCllr Derek Conway (personal), and SBCllr George Samuel (at another meeting); apologies noted.

2. VACANCY FOR CO-OPTED COUNCILLOR

Cllr Burgess reported the vacancy has been advertised in the Newsletter, on notice boards and locally. It is not unusual for Parish Councils to have a vacancy.

3. DECLARATIONS OF INTEREST

None were declared.

4. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 5 MARCH 2018

Councillors considered the minutes and Cllr Nutting **PROPOSED** to accept the minutes of the meeting of 5 March as a true record of the meeting; **SECONDED** by Cllr Sills; **AGREED UNANIMOUSLY** to accept the minutes as a true record. The minutes were duly signed by Cllr Burgess.

5. MATTERS ARISING FROM THE MINUTES

- Meeting with Alan Blackburn has been arranged for 11am on 10 May. KCCllr Bowles said he will attend as well.
- Start of gully work- Alastair Coleman is currently on holiday so hope to hear of start date when he returns.
- Councillor vacancy- this will also be included in the church magazine
- Complaint to KCC concerning road closures- KCC have apologised and have said it should not have happened, SGN acted outside their permit. The Parish Council has acknowledged that KCC acted quickly when told about the problem and have thanked them for their help.
- Membership of the Local Development Framework Panel- this was renamed the 'Local Plan Panel' at Full Council on 21 March 2018). The Local Plan Panel is an executive function, and there is no requirement for it to be politically balanced in the same way that other committees are.

KCCllr Bowles informed Members that the Panel rarely meets and Swale does try to ensure it is balanced. The committee also attracts visiting members who are able to take part in the discussions.

- Tree Dedications- Cllr Cook had reported that both dedications were successfully completed. Cllr Cook had written and submitted articles on each dedication to the Kent Messenger/SNE and to the Parish Magazine (May edition). Cllr Cook said he would like to record thanks to Cllr Hibben and Cllr Sills for their help with the John Clancy dedication.
- Speed Watch sessions will start again this month. Invitations have been sent out to the team for both April and May.

6. PLANNING

i.) Ref: 18/500944/FULL

Address: Greenhurst, Hearts Delight Road

Proposal: Change of use and conversion of existing swimming pool building to detached bungalow with widened access onto Hearts Delight Road

Councillors considered the application and were concerned that the proposal is to convert a leisure building into a dwelling; the development is outside the developed boundary; it is not sustainable and it is an inappropriate development. Councillors **AGREED UNANIMOUSLY** to object to the application.

ii.) Ref: 18/501278/FULL

Address: Davidge Tunstall Road Tunstall ME10 1YQ

Proposal: Proposed two storey rear, single storey side and rear extensions and front porch, together with alterations to fenestration, new roof to garage and main house.

Councillors considered the application and had no comment save that it was a sensitive scheme and neighbour's views should be taken into account.

iii.) Ref: 18/501290/FULL

Address: 52 Park Drive Sittingbourne Kent ME10 1RD

Proposal: Change of existing integral garage into a study with new bay window and internal alterations.

Councillors considered the application and had no comment save that neighbour's views should be taken into account.

iv.) Any other planning matter received by 4 April 2018

No other matters were received.

v.) Local Plan

There was nothing to report.

7. FINANCE

i.) Cheques raised and accounts

Chq. No	Payable to	Reason	Amount
1270	Tunstall PCC	Hire of Midwinter Room: Parish Council meeting	£15.00
1271	Mrs W Licence	Salary and expenses	£192.50
1272	HMRC	PAYE	£49.40
1273	KALC	Planning Conference	£144.00
1274	CCS Print	Parish Council Newsletters	£144.00
1275	J Johnson	Litter picking – March	£232.25

1276	McCabe Ford Williams	Payroll	£39.00
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Councillors considered the cheques raised and **AGREED UNANIMOUSLY** the signing of the cheques.

8. DEVELOPMENT POLICY FRAMEWORK REVIEW WORKING GROUP

i.) To consider the Terms of Reference

Councillors **AGREED UNANIMOUSLY** to adopt the Terms of Reference for the Development Policy Framework Review Working Group.

ii.) To agree non-councillor membership of the group.

Councillors **AGREED UNANIMOUSLY** to appoint Mr Gordon Viggers to the Development Policy Framework Review Working Group.

Cllr Sills reported he knew of another resident who was interested in joining the group.

ACTION: Cllr Sills to contact the resident.

9. GENERAL DATA PROTECTION REGULATIONS

Cllr Sills reported the Parish Council has to appoint a Data Protection Officer and a reciprocal arrangement with another Parish Council would be mutually beneficial.

ACTION: Clerk to contact neighbouring Parish Council.

10. REPORTS FROM MEMBERS

Cllr Sills reported to Members that he and Cllr Burgess had attended the KALC Swale Area Committee as concern had been raised that the Parish Council's automatic right to bring a planning matter to the Planning Committee may be withdrawn. Prior to the meeting, further communications were circulated with a contrary view of the matter.

KCCllr Bowles said that the Scrutiny Committee had put forward the proposal to Full Council and this was rejected with his casting vote as Leader.

Cllr Burgess reported there was an item about the reductions in the Stroke Services in Kent and also a presentation on the General Data Protection Regulations.

Cllr Sills said there was a presentation from UKPN about the support they given vulnerable people during power cuts.

Cllr Nutting reported to Councillors that he and Cllr Hibben attended the KALC Planning Conference. There was a presentation from representatives from the Kent Downs Area of Outstanding Natural Beauty giving an update on the progress to date on the statutory Review and progress on planning in the AONB. A talk on recent issues concerning trees and how Local Councils can try develop this valuable resource while remaining legally protected. A garden villages topic was also covered. There was a beginner guide to planning which was very interesting.

Cllr Burgess thanked Cllr Hibben and Cllr Nutting for attending the Conference.

KCCllr Bowles said that after the Ward elections in 2019, Swale Borough Council will run planning training for Members and it is hoped this will be offered to Parish Councillors.

11. HIGHWAYS

Cllr Hibben said work may be starting on the pond as there has been some drainage. The parish Council was informed that this would happen when the road closed although they do have a permit until 26 April.

ACTION: Cllr Nutting to draft a request for an update for the Clerk to send to Kathryn Moreton.

Cllr Hibben said the TRO will be enforceable by the new school from April. A site visit has been arranged with Alan Blackburn and issues such as cleaning the signs and cleaning the gullies will be broached.

Cllr Nutting said the Parish Portal is excellent and shows that KCC is slowly working through issues.

Cllr Hibben said there is damage to the soft verges in Hearts Delight Road.

Cllr Burgess thanked Cllr Hibben and Cllr Nutting for their work on highways and for their report.

12. FOOTPATHS

Cllr Nutting said the footpath by Tunstall Stables is being dealt with by the landowner and KCC.

13. ENVIRONMENT

Cllr Nutting said that following an email from a resident about the amount of dog fouling, he and Cllr Hibben walked down Sterling Road and Park Drive to see if there were areas a dog bin could be sited. There were three sites identified as being suitable and details would be sent to the Clerk.

ACTION: Clerk to contact Swale Borough Council and request dog bins.

8.20pm KCCllr Bowles leaves meeting.

14. BATTLE'S OVER 2018

Cllr Cook had sent a report that he had submitted a draft proposal to the village hall committee and has received confirmation from the Chairman that the committee is happy with the proposal. Cllr Cook will make an appointment with the Headmistress of Tunstall School to see if the school is willing to participate in the ceremony.

Cllr Nutting **PROPOSED** that Cllr Cook purchase a Tommy Silhouette for £750.00; **SECONDED** by Cllr Sills; **AGREED UNANIMOUSLY.**

15. CORRESPONDENCE

1. 08.03.18: KALC SAC agenda
2. 09.03.18: Cllr Baldock- emergency KALC SAC item
3. 12.03.18: KCCllr Bowles's newsletter
4. 13.03.18: Swale Green Grid Forum
5. 20.03.18: KALC SAC draft minutes
6. 28.03.18: Kent Police Rural Liaison Team's report
7. 28.03.18: UKPN Spring newsletter
8. 29.03.18: KCC Streetworks notice of temporary Weekend Road Closures – Bannister Hill and Hearts Delight, Borden – 21 & 22 and 28 & 29 April 2018

16. ANY OTHER MATTERS ARISING

Cllr Hibben said Cllr Bonney will be arranging a meeting of the Five Parishes Action Group and she is keen for the group to be working towards a Neighbourhood Plan. Bapchild Parish Council is very keen to do this and will be contacting the Clerk. Cllr Hibben said that this is something the new Working group could do.

Cllr Nutting said there is sense in the Five Parishes Opposition Group developing their own Neighbourhood Plan.

Cllr Burgess said that a Neighbourhood Plan for Tunstall would be its own legally held document. The Parish cannot say what it does not want, it can only say where it wants the development to go. This might mean the Parish will not only get development on sites it has no control over but it would also get development on identified sites, it would be a double whammy. The timeline for a Neighbourhood Plan and the Local Plan are different.

ACTION: Cllr Hibben will contact the Clerk to Bapchild Parish Council for an update on their Neighbourhood Plan.

Cllr Hibben said the Parish Council gave £2,000.00 to the Five Parishes Opposition Group in 2015, however Cllr Bonney has said the payment was late. Currently other parishes are pledging £500.00, Tunstall is a larger Parish and should consider giving more.

Cllr Burgess said it would be helpful to know what the money has been spent on in the past and this will help to see what may be needed.

ACTION: Clerk to contact the Five Parishes Opposition Group to request copies of the accounts with a full breakdown of income and expenditure.

Cllr Sills said a copy of the Terms of reference needs to be obtained from the Five Parishes Opposition Group as well as details of their constitution.

Cllr Nutting said he spoke to Nick Johannsen from Kent Downs Area of Outstanding Natural Beauty, at the Planning Conference, they are a consultee and cannot accept other funding in order to maintain their neutrality. Cllr Nutting said he also spoke to Lindsay Frost, the Chief Planning Officer for Lewes District Council, the Five Parishes Opposition have been talking to him and he has written to the group about the way forward. He is unable to take this on himself but can suggest other organisations to go to.

Cllr Hibben said Mr Frost suggested that it might be difficult for the Parish Council to be part of the Five Parishes Opposition Group as the title of the group would pre-determine the Council's position. The Council could ask Mr Frost for key words to include in a planning response.

Cllr Nutting said the Parish Council could talk to Swale Planning Officers for their views.

Cllr Hibben said that the Parish Council could send impartial flyers to residents to inform them there is a planning application.

Cllr Hibben said the notice board at the church is very dirty and needs cleaning, the plaque on the top is broken. The other notice boards are also dirty.

Cllr Nutting said the next School Community lunch is on 9 May.

Cllr Burgess said Cllr Cook needs to know approximate numbers for the Annual Parish Meeting. The High Sheriff will be in attendance for the Annual Parish Meeting.

17. DATE OF NEXT MEETING:

Annual Parish Meeting, Annual Parish Council Meeting and May meeting Wednesday 9 May 2018 6.30 pm, Midwinter Room, St. John the Baptist Church, Tunstall.

There being no further business, the meeting closed at 9.24pm