

Tunstall Parish Council

Minutes of the Parish Council Meeting held on Wednesday 9 May 2018 in the Midwinter Room, St John the Baptist Church, Tunstall.

Present: Cllr Brian Cook (Chairman), Cllr Lee Burgess (Vice Chairman), Cllr Mavis Hibben, Cllr David Nutting and Cllr Roger Sills, and Mrs W Licence (Clerk).

Also present was SBCllr Monique Bonney and two members of the public

REPORTS FROM MEMBERS OF THE PUBLIC

No matters were raised

1. WELCOME AND APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Ian Davison (personal); apology accepted. Apologies had also been received from KCCllr Andrew Bowles, KCCllr John Wright, SBCllr Derek Conway, SBCllr George Samuel; apologies noted.

2. DECLARATIONS OF INTEREST

Cllr Burgess declared a pecuniary interest in item 7i as it is a neighbouring property and he also does gardening work for the applicants.

3. MINUTES OF THE MEETING HELD ON 4 APRIL 2018

Cllr Burgess **PROPOSED** to accept the minutes of the meeting held on 4 April 2018 as a true record; **SECONDED** by Cllr Sills: **AGREED UNANIMOUSLY**. Cllr Cook duly signed the minutes as a true record.

4. MATTERS ARISING FROM THE MINUTES

- Gully work- no start date for the work has been given.

ACTION: Cllr Nutting to ask Alan Blackburn at the Highways meeting.

- Councillors Vacancy- this has now been advertised in the church magazine as well.
- Data Protection Officer- an amendment to the Data Protection Bill to exempts all Parish Councils from the requirement to appoint a DPO under GDPR.
- Battle's Over- Cllr Cook said he has met with the Head Teacher who is pleased the school has been asked to be involved and this will be passed on to the new headteacher. The Tommy silhouette has been purchased and will be installed at the Village Hall in November. Cllr Cook will lay the foundations in the summer.
- Five Parishes Opposition Group- Cllr Cook reported the Clerk has asked for a full copy of the accounts and a copy of the constitution but the Council has only received a list of donations and no constitution.

ACTION: Clerk to request a copy of the accounts and a copy of the constitution or Terms of Reference.

Dirty notice board- Cllr Cook said he will clean and re-stain the notice boards during the summer Cllr Sills said he will help.

5. SPEED WATCH

Cllr Cook reported there had been three Speed Watch sessions and twenty-one vehicles were recorded speeding and were reported to the Police.

6. FINANCE

i. Cheques raised and accounts

Chq. No	Payable to	Reason	Amount
1277	Tunstall PCC	Hire of Midwinter Room: Parish Council meeting Working group meeting	£30.00
1278	Mrs W Licence	Salary and expenses	£512.03
1279	Mr L Burgess	Parish Basic Allowance	£200.80
1280	HMRC	PAYE	£187.40
1281	KALC	Subscription	£577.99
1282	J Johnson	Litter picking – April	£297.40
1283	E.ON	Street lighting	£46.97
1284	Came & Company	Insurance	£335.00
1285	Mr B Cook	Tommy Silhouette/ Commemoration expenses/ APM expenses	£891.60
1286	Mr D Nutting	Defibrillator pads	£49.20

Cllr Sills **PROPOSED** the signing of the cheques; **SECONDED** by Cllr Burgess: **AGREED UNANIMOUSLY**.

ii. To consider insurance renewal

Cllr Nutting **PROPOSED** to accept the Long Term Agreement with Inspire, through Came & Company for £335.00; **SECONDED** by Cllr Burgess: **AGREED UNANIMOUSLY**.

7. PLANNING

i. Ref: 18/501782/FULL

Address: 1 School View Tunstall Road Tunstall

Proposal: Erection of a single storey rear extension

Cllr Burgess left the room for the discussion and decision of this application.

Councillors considered the application and agreed there was no comment to make save that neighbours' comments be taken into account.

Cllr Burgess returned to the meeting.

ii. Report from the Development Policy Framework Review Working Group

Cllr Hibben reported the Swale questionnaire on the "Looking Ahead" consultation will be made available to residents. There is concern that the document is not user friendly although there is a shorter form of the questionnaire which is anonymous and concerns were raised that this could be open to abuse.

Cllr Cook said the document is unwieldy and residents will not want to complete a long questionnaire, the Council needs to raise concerns with Mark Radford, CEO Swale Borough Council

ACTION: Cllr Hibben to draft and circulate letter for Clerk to send to Swale Borough Council.

Cllr Hibben reported the Five Parishes Group will send out flyers with details of the consultation and there will also be local drop-in sessions arranged by the Parish Councils.

Councillors **AGREED UNANIMOUSLY** to hire the Village Hall on 31 May 6pm- 8pm to facilitate a session to help residents find out more about the "Looking Ahead" consultation.

Cllr Cook thanked Cllr Hibben for her report.

8. REPORTS FROM MEMBERS

Cllr Nutting reported there had been a Village Hall committee meeting and the hall continues to function well. There is a programme of entertainment for the next twelve months including a show for younger children in June called The Penguin.

Cllr Sills reported he had attended the CPRE Swale branch meeting, there were a lot of issues discussed which are similar to the ones Tunstall is facing. CPRE does get things changed and was responsible for getting Chinese lanterns banned in Swale.

Cllr Cook thanked Cllr Nutting and Cllr Sills for their reports.

9. HIGHWAYS

Cllr Nutting reported there is a meeting with Alan Blackburn, KCC Highways, tomorrow. There are twelve outstanding issues, mainly blocked drain gullies, and these will be discussed, Cllr Cook said the bollard proposed to be installed at the new wall by Coffin Pond needs to be expedited before the wall is damaged again by another large vehicle.

Cllr Nutting said he will raise this at the meeting with KCC tomorrow.

Cllr Cook thanked Cllr Nutting for his report.

10. ENVIRONMENT

i. To consider provision of dog waste bins in the Parish

Cllr Cook reported that Swale no longer installs red dog bins but will supply a black metal hooded bin with has both dog fouling and litter logo for £250 and have suggested a site near to where the new bus stop has been installed at the entrance to Sterling Road.

Cllr Hibben said there still needs to be a bin at the end of the alley way in Sterling Close to Sterling Road.

Cllr Hibben **PROPOSED** the Council purchase two bins and asks for the Parish Council's name be added; **SECONDED** by Cllr Nutting: **AGREED UNANIMOUSLY.**

ACTION: Cllr Nutting to provide the Clerk with the locations for the bins.

ii. To consider the quotations to replant the planters

Cllr Cook said the planters need to be replanted, the Council has received one quotation.

ACTION: Clerk to contact another contractor for a quotation.

iii. To consider quotation to water planters.

Cllr Cook reported that neither Fulston Manor School nor Mossys are interested in watering the planters. Tunstall School could be asked to adopt the barrier baskets and the Parish Council could pay for the plants. The main issue is the top tier of the cascade planters which only has a small reservoir.

Cllr Burgess said the Council could purchase a Gator but the problem would be where to store it. The Council could arrange for a contractor to water the planters once a month with extra visits if necessary. It was agreed to discuss this further at the June meeting.

11. CORRESPONDENCE

1. 09.04.18: Cllr Bowles's Newsletter
2. 09.04.18: KALC SAC letter about Gypsy and Travellers issues
3. 16.04.18: KALC SAC invitation to meeting at Hartlip

No one was available to attend the meeting.

4. 17.04.18: Kent Police and Crime Commissioner Newsletter
5. 17.04.18: KALC An Introduction to Planning for Local Councils workshop (13 June)
6. 18.04.18: KCC notice of emergency road closure - Lime Kiln Road, Bredgar - 16 April 2018-*added to website*
7. 03.05.18: KALC's responses to Government consultations:

Revised National Planning Policy Framework and Reforming Developer Contributions to Affordable Housing and Infrastructure.

12. ANY OTHER MATTERS ARISING

Cllr Burgess said it would be useful for the Working party to have a copy of the minerals map from KCC.

ACTION: Clerk to request minerals map.

Cllr Nutting reported the defibrillator, at the Village Hall, needs new pads. The Village Hall should not bear the costs for this vital village amenity. The battery needs to be replaced every five years. The defibrillator was purchased by the School in 2015, a cabinet was purchased with a grant from KCCllr Burgess's Members' Fund and was offered to the Parish Council which declined to take on the responsibility for it.

Cllr Cook **PROPOSED** the Parish Council should accept the responsibility for the maintenance of the defibrillator; **SECONDED** by Cllr Hibben: **AGREED UNANIMOUSLY**.

Cllr Cook said that, although the defibrillator gives clear instructions when used, the Parish Council should arrange training for residents.

The Clerk advised that the Council's insurance policy cover defibrillators as standard. It was agreed this would be advertised in the next Newsletter.

Cllr Cook said the school has given him entries for the village sign competition and a resident has also submitted a design.

Item for next agenda.

13. DATE OF NEXT MEETING

Monday 4 June, 2018, 6.45 p.m. in the Midwinter Room, St. John the Baptist Church, Tunstall.

There being no further business, the meeting closed at 9.35pm.

Sign as a true record of the meeting:

Chairman
Dated: 4 June 2018