

Bank reconciliation

Name of smaller authority: Tunstall Parish Council

County area (local councils and parish meetings only): Kent

Financial year ending 31 March 2018

Prepared by Mrs W Licence Clerk to the Council

Date 9 May 2018

Balance per bank statements as at 31 March 2018:	£	£
	36814	
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Petty cash float (if applicable)	36814	
Less: any un-presented cheques at 31 March 2018		
	53	
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Add: any un-banked cash at 31 March 2018	36814	
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Net balances as at 31 March 2018 (Box 8)		36761
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The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2017 (Prior year Box 8)	33477
Add: Receipts in the year	20984
Less: Payments in the year	17700
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Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8)	36761
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(See [example](#) for guidance if required)