

# Tunstall Parish Council

## Minutes of the Parish Council Meeting held on Monday 6 August 2018 in the Midwinter Room, St John the Baptist Church, Tunstall.

Present: Cllr Brian Cook (Chairman), Cllr Wendy Harwood, Cllr Mavis Hibben, Cllr David Nutting; and Mrs W Licence (Clerk).

Also present was KCCllr John Wright, SBCllr George Samuel and two members of the public.

Cllr Cook welcomed everyone to the meeting and ensured that those present were aware of the emergency evacuation procedure.

### REPORTS FROM MEMBERS OF THE PUBLIC

A resident asked if he could have a copy of a letter concerning the flooding in Roseleigh Road.  
*ACTION: Clerk to send letter to resident.*

KCCllr Wright reported it had been a quiet month in Tunstall and that he had opened the School Fete.

KCCllr Wright said he had attended the 70<sup>th</sup> anniversary celebrations at Medway Maritime Hospital where he is a governor. The Care Quality Commission has published a report giving the hospital an overall rating of "Requires Improvement". Maternity is one of the best services in the area. The A&E department is over stretched with 40% of attendees not needing to be there.

KCCllr Wright said agricultural odours may become an issue and if residents have concerns they should contact Swale Borough Council or the Environment Agency.

SBCllr Samuel said that an incident of littering has been reported in the press, someone has been fined £150 for dropping a cigarette butt in a park. Swale Borough Council has considered the matter and has upheld the penalty showing that it is a serious issue.

Cllr Nutting said issues with the drains and gullies are reported but nothing is being done to resolve them

KCCllr Wright said that during harvest time there is lots of straw on the roads which adds to the problem. The drains need to be dug out and the roads need to be swept. KCC will deal with problems on a priority basis.

Cllr Cook thanked KCCllr Wright and SBCllr Samuel for attending and for their reports.

### 1. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Ian Davison (personal) and Cllr Roger Sills (holiday); apologies accepted.

Apologies had also been received from KCCllr Andrew Bowles, SBCllr Derek Conway and SBCllr Monique Bonney; apologies noted.

### 2. DECLARATIONS OF INTEREST

None were declared.

### 3. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 2 JULY 2018

Cllr Hibben **PROPOSED** to accept the minutes of the Parish Council Meeting held on 2 July 2018 as a true record; **SECONDED** by Cllr Harwood: **AGREED UNANIMOUSLY**. Cllr Cook duly signed the minutes as a true record.

#### 4. MATTERS ARISING FROM THE MINUTES

- PCSO- Cllr Cook reported Ryan Atherton is still the PCSO for Tunstall and SBCllr Conway has asked that he carry out extra patrols in and around the old school playing field.
- Litter bins- two bins have been ordered and will cost £297.29 each.
- Speed Watch stickers- Swale Borough Council will not pay for stickers but they can be ordered at a cost of £60 for one hundred and fifty stickers.

*ACTION: Cllr Cook to order the stickers and distribute to residents in the Tunstall Road.*

- Internet banking- Cllr Cook reported that both he and Cllr Harwood had tried to arrange this without success. Cllr Harwood now has the additional information required, and will try again later in the week.

*ACTION: Cllr Harwood to set up on-line banking.*

- Cllr Cook said he had written an article for the Parish Magazine about the village sign competition.
- Cultivation licence- Cllr Nutting reported he has obtained the form. Item to be kept on the agenda.

*ACTION: Clerk to complete form.*

- Response from SBC re complaint about the “Looking Ahead” consultation

Cllr Hibben said she thought the response was dismissive, the Parish Council had put a lot of effort into the response.

*ACTION: Clerk to send the response to the other Parish Councils and Five Parishes Group.*

Cllr Nutting asked if it was known how many responses to the expression of interest process for land for garden villages were received.

SBCllr Samuel said he would try to find out.

- Pond Warden- Cllr Cook reported that information has been sent to a resident about the role of the Pond Warden and the gentleman is quite interested.

#### 5. SPEED WATCH

Cllr Cook informed Members that there had been two sessions, one in Ruins Barn Road and one in Tunstall Road, with twenty-three vehicles recorded exceeding the speed limit. One driver being recorded at 31mph in Tunstall Road and received a letter from the Police.

#### 6. FINANCE

Chq. No	Payable to	Reason	Amount
1302	Tunstall PCC	Hire of Midwinter Room: Parish Council meeting	<b>£15.00</b>
1303	Mrs W Licence	Salary and expenses	<b>£460.54</b>
1304	HMRC	PAYE	<b>£123.00</b>
1305	Mossys	Watering	<b>£162.00</b>
1306	Jane Johnson	Litter Picking and gardening	<b>£315.09</b>
1307	McCabe Ford Williams	Payroll fees	<b>£39.00</b>

1308	Mr B Cook	Building materials and competition prizes	<b>£97.53</b>
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Cllr Nutting **PROPOSED** the signing of the cheques; **SECONDED** by Cllr Harwood **AGREED UNANIMOUSLY**.

## 7. PLANNING

i. Ref: 18/503605/FULL

Address: 43 Roseleigh Road Sittingbourne Kent ME10 1RS

Proposal: Demolition of existing conservatory and erection of a single storey rear kitchen extension.

Councillors considered the application and had no comment to make.

ii. Any other planning matter received 6 August 2018.

Ref: 18/502357/FULL Address: 89 Park Drive, Tunstall

Proposal: Conversion of existing garage into living space

Cllr Cook informed Members that the application has been permitted.

Ref: 18/502546/FULL Address: Land to the Rear of Hales Cottage Tunstall Road Tunstall

Proposal: Demolition of the existing garage and erection of a one bedroom dwelling house.

Cllr Cook reported that the application had been refused.

Ref: 18/502890/FULL Address: 119 Sterling Road Tunstall Sittingbourne Kent ME10 1SS

Proposal: Erection of single storey rear extension.

Cllr Cook informed Members that the application has been permitted.

Ref: 17/505711/HYBRID

Address: Land At Wises Lane Borden Kent ME10 1G

Cllr Cook said no decision has been made yet.

Ref: 18/503156/PNQCLA Address: Agricultural Barn Bredgar Road Tunstall ME9 8DY

Proposal: Prior notification for change of use of agricultural building to one dwelling house

Cllr Cook said no decision has been made yet.

Ref: 18/503986/FULL Address: 4 Cranbrook Drive Sittingbourne Kent ME10 1RF

Proposal: Demolition of existing detached garage and erection of a part two storey side and part single storey front extension.

Cllr Cook said the application will be considered at the September meeting as it as came in too late for this meeting

## 8. REPORTS FROM MEMBERS

Cllr Hibben reported that she and Cllr Sils had attended the Swale Planning Enforcement training session at Swale Borough Council. The Borough Council has a duty to investigate developments without consent and conservation areas and listed buildings are a high priority for the officers.

Cllr Cook reported he had attended the KALC Swale Area Committee 20's Plenty meeting. Unlike the other Parishes present, Tunstall already has a 20mph speed limit. Cllr Cook is hoping that this could be extended up to the Oast in the village

## 9. HIGHWAYS

Cllr Nutting reported that Coffin Pond had been cleared and two lorry loads of silt was taken away and a ramp was put in to allow amphibians to leave the water. The wooden bollards

were hit by a vehicle, and whilst they have been moved, they remain firm and no damage occurred to the pond wall.

Cllr Nutting said he is checking the gullies. The gully by the Village Hall has not been installed. The road closures have been chaotic, KCC and Swale use Elgin to provide a web based platform for Local Authorities and Utility companies to display the works which they are have planned, the map is based on Google maps which shows Bredgar Road as being Doves Croft. Google maps has been notified of the error.

Cllr Cook thanked Cllr Nutting for his report.

## **10. ENVIRONMENT**

### i. Village Sign- To consider quotations for the village sign

Cllr Harwood said the design will need to be professionally reworked, as the original drawing is small and cannot just be enlarged without causing some distortion to the drawing.

She had obtained a quotation for a village gateway sign.

Cllr Cook said three other companies have been given a specification to match the existing village sign.

*ACTION: Cllr Harwood to draw up the final specification for the Clerk to send to contractors.*

### ii. Old school playing field

Cllr Cook said the Council is still waiting to hear back from KCC to see if the field can be used for allotments.

### iii. Conservation Area Review

Cllr Cook said the Council has tried on numerous occasions to have a conservation review in the parish but to no avail. SBCllr Conway contacted James Freeman and was informed of a scheme to review Conservation Areas in Swale. Cllr Hibben, Cllr Cook and Cllr Sills will attend an initial meeting with Swale Borough Council to discuss the scheme.

## **11. NEWSLETTER**

Cllr Cook said a draft of the newsletter has been circulated and comments must be sent to Cllr Sills as soon as possible.

## **12. BATTLE'S OVER**

Cllr Cook reported that he has laid the foundations and brickwork for the Tommy Silhouette. The new Head Teacher has indicated that the school will support the event if they can, it is a church school and the children will be encouraged to attend the church service. Cllr Cook suggested that everybody could attend the service in the church first, and then a parade to the Village Hall and have a dedication of the memorial followed by refreshments in the Village Hall. This would ensure it is an event that involves the whole community.

Cllr Hibben suggested involving the WI too serve the refreshments.

Cllr Cook said a bugler has been booked for the event.

*ACTION: Cllr Cook to liaise with the vicar.*

## **13. CORRESPONDENCE**

- i. 05.07.18- SBC: JTN minutes publications*
- ii. 06.07.18- Faversham and District LEF agenda and papers*
- iii. 09.07.18- KCC consultation on Rights of Way Improvement Plan*
- iv. 09.07.18- Tunstall Church letter of thanks for the grant*
- v. 16.07.18- KALC Swale Area Committee: 20's Plenty Working Group Meeting on 1 August*
- vi. 16.07.18- KCC: Notice of Temporary Road Closure – Highsted Valley, Rodmersham, Sittingbourne – 31 July 2018*
- vii. SBC: Invitation to Planning Enforcement briefing and update meeting*
- viii. 20.07.18- SBC Swale Rural Round Up*
- ix. 20.07.18- SBC: agricultural odours advice*

- x. 24.07.18- KCC: Notice of Temporary Road Closures – Tunstall Road, Sittingbourne – from 23 July 2018
- xi. 25.07.18- Swale’s Local Landscape Designation Review – Presentation to Stakeholders  
Cllr Hibben and Cllr Sills will be attending.
- xii. 01.08.18- KCCllr Bowles’s Newsletter
- xiii. 31.07.18- Porchlight Newsletter
- xiv. 31.07.18- SBC: consultation of Draft Statement of Principles under the Gambling Act 2005
- xv. 31.07.18 Tunstall Church Christmas Tree Festival 2018 information  
Councillors agreed to take part in the Festival again and for Cllr Harwood to co-ordinate the Council’s entry.
- xvi. 02.08.18- Ministry of Housing, Communities and Local Government (MHCLG) published their revised NPPF
- xvii. 06.08.18- Tunstall Church: request from the church for letter of support for their grant application.

Councillors agreed unanimously to support the church with the application as the church is an intrinsic part of the village.

#### **14. ANY OTHER MATTERS ARISING**

Cllr Cook said the old phone box is looking extremely grubby and needs to be removed as soon as possible.

SBCllr Samuel said BT has outsourced the removal of the phone boxes to a contractor and he had contact details and will ask for its removal.

#### **15. DATE OF NEXT MEETING**

Monday 3 September, 2018, 6.45 p.m. in the Midwinter Room, St. John the Baptist Church, Tunstall.

There being no further business, the meeting closed at 8.17pm

Signed as a true record of the meeting

Chairman

Date: 3 September 2018