

Tunstall Parish Council

Minutes of the Parish Council Meeting held on Monday 4 June 2018 in the Midwinter Room, St John the Baptist Church, Tunstall.

Present: Cllr Brian Cook (Chairman), Cllr Lee Burgess (Vice Chairman), Cllr Mavis Hibben, and Cllr Roger Sills, and Mrs W Licence (Clerk).

Also present was KCCllr John Wright, SBCllr Monique Bonney, SBCllr George Samuel and three members of the public

Cllr Cook welcomed everyone to the meeting and ensured that those present were aware of the emergency evacuation procedure.

REPORTS FROM MEMBERS OF THE PUBLIC

A resident from Roseleigh Road reported that following last week's storm his driveway was under water and he contacted KCC and was told that someone would come out within the hour but this did not happen. Someone came out the following day and looked at the problem without discussing it. The builders are working into the evening and soakaway is not fit for purpose.

KCCllr Wright said that if residents are not happy with the response they receive from KCC they should inform him if they live in the Sittingbourne South Division or KCCllr Bowles if they live in the Swale East Division. Last week's rain was exceptional in the volume of water and the speed it came down. New builds have to install dry attenuation points to collect the surface water.

The owner of the old school said he has recently acquired planning permission but is looking to re-submit the application and would like to discuss the plans with the Parish Council.

Cllr Cook said the Council will only comment on proposals which have been submitted to Swale Borough Council and thanked the owner for attending the meeting.

KCCllr Wright reported that apart from the recent flooding issues there has been few matters raised. The M2 junction 5 improvement scheme has been announced with the proposal of a flyover.

KCC has been involved with the road layout changes for the Spirit of Sittingbourne.

Cllr Cook said there have been rumours that the Borough Council will be cutting Parish Councils out of the planning process.

KCCllr Wright said the Scrutiny Committee has produced a report recommending that the support of a Ward Member is needed for a planning application to go to committee or there needs to be more than five people objecting to the proposal. The issue the Planning Committee has had is that lots of Parish Councils object but they do not turn up to speak and often they do not have sound objections. Swale has more planning applications going through committee than other boroughs, it costs approximately £800 for a planning application to go to committee. The Scrutiny Committee had put forward a recommendation but Cabinet may not have approved it.

SBCllr Samuel said that he has new members' grant funding available and he is keen to work with Parish Councils on projects. The Looking Ahead consultation has a deadline for responses of Friday 8 June.

SBCllr Bonney reported that Rodmersham has Jazz on the Green on Sunday. Members' grant funding is available. There have been fifty-eight responses to the Government report of new garden towns and villages. The Five Parishes Group will be submitting a response to the Looking Ahead consultation.

Cllr Cook thanked the Councillors for attending and for their reports.

1. WELCOME AND APOLOGIES FOR ABSENCE

Apologies had been received from Cllr David Nutting and Cllr Ian Davidson; apologies accepted.

Apologies had also been received from KCCllr Andrew Bowles and SBCllr Derek Conway; apologies noted.

2. COUNCILLOR VACANCY

Cllr Cook reported the vacancy had been advertised and one application had been received. Cllr Cook **PROPOSED** to co-opt Mrs Wendy Harwood to the Council; **SECONDED** by Cllr Sills: **AGREED UNANIMOUSLY**.

3. DECLARATIONS OF INTEREST

None were declared.

4. MINUTES OF THE ANNUAL PARISH COUNCIL MEETING AND THE PARISH COUNCIL MEETING HELD ON 9 MAY 2018

Cllr Cook **PROPOSED** to accept the minutes of the meetings Annual Parish Council Meeting and the Parish Council Meeting held on 9 May 2018 as a true record; **SECONDED** by Cllr Burgess: **AGREED UNANIMOUSLY**. Cllr Cook duly signed the minutes as a true record.

5. MATTERS ARISING FROM THE MINUTES

Five Parishes- a copy of the accounts and the constitution have now been received.

The Speed watch equipment is covered by the insurance.

Litter bins- waiting to receive price for bin with name on .

6. SPEED WATCH

Cllr Cook reported there had been three Speed Watch sessions, twenty-one vehicles had been recorded speeding and four of the driver received letters.

7. FINANCE

i. Annual Governance Statement

Councillors approved the Annual Governance Statement which was duly signed by Cllr Cook and the Clerk.

ii. Annual Return for the Year Ended 31 March 2017

Councillors approved the Accounting Statement which was duly signed by Cllr Cook and the Clerk.

iii. Cheques raised and accounts

Chq. No	Payable to	Reason	Amount
1287	Tunstall PCC	Hire of Midwinter Room: Parish Council meeting Working group meeting	£30.00
1288	Mrs W Licence	Salary and expenses	£316.27
1289	HMRC	PAYE	£81.40
1290	J Johnson	Litter picking – May 237.92 Gardening – May 47.58	£285.50
1291	Mrs M Hibben	Stationery	£13.44

Cllr Hibben **PROPOSED** the signing of the cheques; **SECONDED** by Cllr Burgess: **AGREED UNANIMOUSLY**.

iv. Request from Swale Citizens Advice for a grant.

Cllr Burgess **PROPOSED** to give a grant of £100 to Swale Citizens Advice Bureau; **SECONDED** by Cllr Sills: **AGREED UNANIMOUSLY**. (cheque number 1292)

8. PLANNING

i. Ref: 18/502371/FULL

Address: Greenways Tunstall Road Tunstall ME10 1YG

Proposal: Demolition of existing separate single garage and construction of new attached double garage with playroom in roof space.

Councillors considered the application and had no comment to make on the proposal.

ii. Ref: 18/502645/PNEXT

Address: 43 Roseleigh Road Tunstall ME10 1RS

Proposal: Prior notification for proposed single storey rear extension which: A) Extends by 5 metres beyond the rear wall of the original dwelling. B) Has a maximum height of 2.8 metres from the natural ground level. C) Has a height of 2.6 metres at the eaves from the natural ground level

Councillors considered the application and had no comment to make on the proposal.

iii. “Looking Ahead” review of the Local Plan

Cllr Hibben reported that Councillors and the Development Policy Framework Review Working Group had completed a draft of the in-depth questionnaire on the review of the Local Plan. This has taken in excess of one hundred and twenty hours of work through meetings, gathering of factual information and collating the views of Councillors. The Parish Council has engaged with residents through its monthly meeting and by facilitating a drop-in session which provided paper copies of the questionnaire to parishioners.

Cllr Cook proposed a vote of thanks to Cllr Hibben for the time and effort she has put into collating the response from the Parish Council.

Cllr Cook **PROPOSED** to submit the completed questionnaire to Swale Borough Council; **AGREED UNANIMOUSLY**.

Cllr Hibben said a copy of the Parish Councils response to the Landscape Designation Review should also be attached and this may have to be sent as a hard copy.

Cllr Sills thanked Mr Viggers and Mrs Rich for their help with the response to the consultation.

iv. Any other planning matter received by 4 June 2018.

Cllr Cook said two further planning applications had been received and these will be considered at the June meeting.

9. REPORTS FROM MEMBERS

SBCllr Bonney said that at the Five Parishes group meeting some parishes expressed interest in drawing up a Neighbourhood Plan, this might be something the group could do together.

SBCllr Bonney said the Government has announced a review of Areas of Outstanding Natural Beauty and Parishes need to participate in this.

10. HIGHWAYS

Cllr Hibben said that although the wall has been rebuilt by Coffin Pond the bollard has not been installed.

ACTION: Clerk to contact KCC.

Cllr Hibben said the new gully in Hearts Delight Road has not been installed yet. The drainage issues on the Bredgar Road near the layby are ongoing and the blocked gully by the Memorial Hall has been reported but not cleared yet. There will be another meeting with Alan Blackburn, KCC Highways, on 2 November.

Cllr Sills said the pot hole repairs have been carried out to a poor standard

KCCllr Wright said that if a pot hole is more than two inches deep the contractor carries out an emergency repair, sometimes a road closure order need to be made and this takes time. Kent Highways inspects repairs and if it needs to be done again it is carried out at the expense of the contractor. If a repair appears unsatisfactory it needs to be reported again with the original reference number.

The Clerk reported the time plate and posts have now been removed from outside the old school.

11. ENVIRONMENT

i. To consider the quotations to replant the planters

Cllr Burgess **PROPOSED** to accept the quotation from Amethyst Horticultural to replant the planters; **SECONDED** by Cllr Sills: **AGREED UNANIMOUSLY**.

ii. To consider quotation to water planters

Cllr Burgess **PROPOSED** to accept the quotation from Amethyst Horticultural to water the planters; **SECONDED** by Cllr Sills: **AGREED UNANIMOUSLY**.

Councillors **AGREED UNANIMOUSLY** to purchase two more cascade planters, one for Woodstock Road and one for Sterling Road.

iii. Village Sign- To consider the designs for the village sign

Cllr Cook reported that designs have been received from the school and also from a resident. *ACTION: Cllr Sills to sift and shortlist the designs to be considered at the July meeting.*

Cllr Hibben **PROPOSED** to give prizes to the children for the top designs; **SECONDED** by Cllr Burgess: **AGREED UNANIMOUSLY**.

12. BATTLE'S OVER

Cllr Cook reported that he will meet with the vicar to suggest the Remembrance Day Service takes place at the Village Hall instead of the church. A grant could be requested from Cllr Bonney for the purchase of the Tommy silhouette.

ACTION: Clerk to apply for a grant.

13. CORRESPONDENCE

1. 17.05.18: Cllr Bowles's newsletter
2. 28.05.18: Kent Police and Crime Commissioner's newsletter
3. 30.05.18: Highways England- M2 junction 5 improvements scheme: Preferred route announcement
4. 31.05.18: KCC Highways- Emergency Road Closure – Swanton Street, Bredgar
5. 01.06.18: KCC GDPR Conference at County Hall 26 June

14. ADMINISTRATION

General Data Protection Regulations - Review of Standing Orders

Cllr Burgess **PROPOSED** to accept the revised Standing Orders; **SECONDED** by Cllr Sills: **AGREED UNANIMOUSLY**.

15. NEWSLETTER

Cllr Sills said there are several articles for the next Newsletter. It was agreed to publish the next Newsletter in September.

16. APM 2019

Cllr Cook said the Annual Parish Meeting 2019 could be a bigger event and held in the Village Hall. Instead of having all the meetings on one night the APM could be on a different night with a focus on the community groups and the KALC Award.

Councillors agreed to have a separate meeting and to discuss it in January 2019

17. ANY OTHER MATTERS ARISING

Cllr Hibben said the area around the dedication plaque in Sterling Road needs to be weeded. *ACTION: Clerk to contact gardener.*

Cllr Hibben said a member of the Development Policy Framework Review Working Group is interested in drawing up a Neighbourhood Plan.

SBCllr Bonney said James Freeman, Swale Borough Council, has offered to run training sessions for Parish Council.

ACTION: Cllr Hibben to contact SBCllr Bonney for details.

Cllr Sills reported UKPN have support available to vulnerable residents in the event of a power cut.

ACTION: Clerk to publish on website; Cllr Cook to put details on the notice boards and an article be put in the Newsletter.

Cllr Sills asked if the Council should move to online banking.

ACTION: Clerk to contact Barclays for details.

18. STAFFING MATTERS

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media were excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

19. DATE OF NEXT MEETING

Monday 2 July, 2018, 6.45 p.m. in the Midwinter Room, St. John the Baptist Church, Tunstall.

There being no further business, the meeting closed at 8.35pm

Signed as a true record of the meeting

Chairman

Dated: 2 July 2018