

Tunstall Parish Council

Minutes of the Parish Council Meeting held on Monday 1 October 2018 in the Midwinter Room, St John the Baptist Church, Tunstall.

Present: Cllr Brian Cook (Chairman), Cllr Lee Burgess (Vice Chairman), Cllr Wendy Harwood, Cllr Mavis Hibben and Cllr David Nutting; and Mrs W Licence (Clerk).

Also present were KCCllr John Wright, SBCllr Monique Bonney, SBCllr Derek Conway and SBCllr George Samuel.

Cllr Cook welcomed everyone to the meeting and ensured that those present were aware of the emergency evacuation procedure.

REPORTS FROM MEMBERS OF THE PUBLIC

KCCllr Wright reported he had received details of the complaint from the resident who had attended September's Parish Council meeting and this has been forwarded to the Deputy Cabinet Member.

KCC has a consultation on the changes to charges at Household Waste Recycling Centres and KCCllr Wright expressed his concern that the introduction of charges might lead to an increase in fly tipping, the cost of clearance would be borne by the Borough Council. Swale Borough Council collects the waste and delivers it to KCC which sorts and recycles the rubbish.

Cllr Cook said it there is a need for hard core and top soil so this could be collected and re-sold.

SBCllr Samuel reported he had been focussing on residents' case work and also on the issues with litter and general untidiness. If anyone notices an increase in litter they should contact SBCllr Samuel.

Cllr Cook said there are issues with litter in Ruins Barn Road. Also, he and Cllr Sills have cut back the vegetation which obscured the "No Litter" sign in the layby at Policeman's Corner. A green plastic sack is regularly fly tipped by the litter bin and on the day Cllr Cook and Cllr Sills were there, it was full of black plastic plant pots and household waste.

SBCllr Conway said there is no change to the PCSO in the area and it is still PCSO Ryan Atherton.

Cllr Cook said the Clerk has liaised with PCSO Atherton regarding anti-social behaviour in the parish.

SBCllr Conway asked if there were any issues with bulky fly tipping or the timing of the contractor waste collections and cleaning up the highways after hedge cutting had taken place. Cllr Cook said that when the hedge in Ruins Barn Road was cut back it exposed a lot of litter. SBCllr Conway asked about the meeting he had arranged with the Planning Officer. Cllr Cook said the meeting with the Planning Officer was very useful.

Cllr Cook thanked the Councillors for attending and for their reports.

1. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Roger Sills; apology accepted.

Apologies had also been received from KCCllr Andrew Bowles; apology noted.

2. DECLARATIONS OF INTEREST

None were declared.

3. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 3 SEPTEMBER 2018

Cllr Nutting **PROPOSED** to accept the minutes of the Parish Council Meeting held on 3 September 2018 as a true record; **SECONDED** by Cllr Harwood: **AGREED UNANIMOUSLY**. Cllr Cook duly signed the minutes as a true record.

4. MATTERS ARISING FROM THE MINUTES

Bin stickers: Cllr Cook reported the stickers have been received and delivered to houses although the take up for using them so far has been disappointing.

Internet Banking: Cllr Harwood reported she has received a card, card reader, access codes and PIN although it is not clear if two people need to authorise payments. Two people are needed to change the mandate.

Cllr Nutting said the Charities Aid Foundation Bank (CAF) needs one person to set up a payment and a message is sent to other authorised persons to complete.

The Clerk said some Councils use the Unity Bank for internet banking.

IT WAS AGREED to cut up the card from Barclays and investigate using another bank.

ACTION: Cllr Nutting to ascertain details from CAF.

5. SPEED WATCH

Cllr Cook reported there had been two Speed Watch sessions during September. One session was at Hales House, where nine vehicles were recorded exceeding the speed limit, the highest speed being 32mph. The other session was in Ruins Barn Road, where six vehicles were recorded exceeding the speed limit, 39 mph being the highest speed. No letters were issued by the Police this month.

Some repairs have been made by the Bredgar team to the tripod for the recording equipment, as the thread on one of the securing bolts was stripped. The equipment will definitely need an overhaul during the closed season.

Cllr Cook thanked Mrs Allyson Spicer for sourcing the stickers for the wheelie bins.

6. FINANCE

Chq. No	Payable to	Reason	Amount
1316	Tunstall PCC	Hire of Midwinter Room: Parish Council meeting	£15.00
1317	Mrs W Licence	Salary and expenses	£460.58
1318	Cancelled		
1319	HMRC	PAYE	£123.20
1320	Mr B Cook	Reimbursement for commemoration plaque	£250.45
1321	CPRE	Subscription	£36.00
1322	Jane Johnson	Litter Picking	£196.44
1323	CCS Print	Newsletter	£144.00

Cllr Hibben **PROPOSED** the signing of the cheques; **SECONDED** by Cllr Nutting **AGREED UNANIMOUSLY**.

7. PLANNING

ii. To consider a Neighbourhood Plan

Cllr Hibben said she and Cllr Nutting have attending meetings about Neighbourhood Planning and it could be a good time to do this in Tunstall. A Neighbourhood Plan takes a considerable amount of work and help would be needed.

Cllr Cook said two residents have indicated a willingness to be involved and members of the Development Policy Framework Review Working Group might also be interested in helping. SBCllr Bonney said Bapchild Parish Council is interested in a Neighbourhood Plan and it could be possible to share resources and that she would arrange a meeting.

KCCllr Wright said a neighbourhood Plan does not diminish the housing numbers in the Local Plan and can only help protect some areas.

Cllr Nutting said a Neighbourhood Plan cannot be contrary to the Local Plan but it gives residents an opportunity to say where they would prefer development.

SBCllr Bonney said that on 16 October there is a presentation by developers to Swale Members about proposals for garden villages in the borough.

Cllr Hibben said the Parish Council should ask to attend as one of the proposals will affect the Parish.

ACTION: Clerk to request a representative be permitted to attend the presentation.

KCCllr Wright left the meeting

SBCllr Bonney left the meeting

Cllr Hibben said she had attended the Landscape Designation Review meeting on 18 September. Tunstall did not feature in any designation status and Cllr Hibben has requested feedback with regard to the reasons for non-consideration of any of the designations suggested. The panel considered Tunstall's observations, however Alan Best, Principal Planner at Swale Borough Council, stated that anything in the Tunstall area would have to meet every single criteria of designation status as the area is potentially land for development in the new Local Plan. The Highsted Valley has designation status and this will continue if the recommendations are approved in November.

Cllr Cook thanked Cllr Hibben for attending the meeting and for her report.

Councillors agreed the Neighbourhood Plan would be considered at the next meeting.

ACTION: Clerk to inform the two residents that the Council will consider a Neighbourhood Plan at the next meeting.

i. Ref: 18/504925/FULL

Address: Land To The Rear Of Hales Cottage Tunstall Road Tunstall Kent ME10 1YQ

Proposal: Demolition of the existing garage and erection of a single storey one bedroom dwelling with basement (Revision to 18/502546/FULL).

Councillors considered the proposal and were concerned that the site is in the Strategic Local Countryside Gap; it is in the Conservation Area; the proposal would increase traffic along the bridleway and public footpath causing a risk to pedestrians especially to children who use the alley; the visibility is poor for traffic exiting the site; there is insufficient parking; the site is low lying and could be liable to flooding.

Councillors **AGREED UNANIMOUSLY** to object to the proposal.

ACTION: Cllr Cook to draft a response.

iii. Any other planning matter received by 1 October 2018.

Ref: 18/503986/FULL Address: 4 Cranbrook Drive Sittingbourne Kent ME10 1RF

Proposal: Demolition of existing detached garage and erection of a part two storey side and part single storey front extension.

Cllr Cook informed Members that the application had been refused as the proposed two storey side extension would, by virtue of its size and location close to the common boundary, give

rise to a harmful loss of openness at first floor level between the application site and the adjacent dwelling, resulting in significant harm to the current spacious character and appearance of the streetscene, contrary to Policies DM14, DM16 of the adopted Swale Borough Local Plan - Bearing Fruits 2031 and to paragraph 5.0 of the Council's adopted Supplementary Planning Guidance, entitled "Designing an Extension - A Guide for Householders"

Ref: 18/504204/LBC Address: Woodstock House Winch Road Kent Science Park Sittingbourne

Proposal: Listed building consent for change of use from office (B1) to day nursery (D1) and minor alterations to internal layout of ground and first floor.

Ref: 18/504203/FULL

Proposal: Change of use from office (B1) to day nursery (D1) with minor alterations to internal layout of ground and first floor

Cllr Cook reported the application has been permitted.

Ref: 18/504255/FULL Address: Farthings Tunstall Road Tunstall Sittingbourne ME10 1YG

Proposal: Single storey front extension with roof extension to form bathroom.

Cllr Cook said a decision has yet to be made.

Ref: 18/503605/FULL

Address: 43 Roseleigh Road Sittingbourne Kent ME10 1RS

Proposal: Demolition of existing conservatory and erection of a single storey rear kitchen extension.

Cllr Cook reported the application has been permitted.

Ref: 17/503709/FULL Address: 5 Sterling Road Tunstall Sittingbourne Kent ME10 1SJ

Proposal: Demolition of existing garage and side lean-to extension, erection replacement single story side and rear extension with external alterations.

Cllr Nutting said a resident had raised concerns regarding the extension and had circulated a copy of his letter to James Freeman, Swale Borough Council. The Parish Council did not object to the application because it had looked like the extension was replacing like for like.

8. REPORTS FROM MEMBERS

This was covered earlier in the meeting.

9. HIGHWAYS

Cllr Nutting reported that he, Cllr Cook and Cllr Sills had met with Alan Blackburn, KCC Highways to look at matters in the parish following the continued damage to the Coffin Pond bollards. Alan Blackburn has said the next time they are knocked over they will be replaced with black plastic covered square steel bollards.

Cllr Nutting said there has been no response from KCC regarding a date to install the gully by the village hall.

ACTION: Clerk to write to ask for update.

Cllr Nutting said there was no news regarding the cultivation licence.

ACTION: Clerk to contact KCC again.

Cllr Nutting said KCC are looking to re-charge someone regarding the damage to the road by School View caused by arson.

Cllr Burgess arrived at meeting.

Cllr Nutting asked for an update on the litter bin.

The Clerk said it has been ordered and takes about six to eight weeks to be delivered as the Council's name will be on the bin.

Cllr Cook thanked Cllr Nutting for his report.

Cllr Cook said six bollards have been installed by Doves Croft and this has been funded by the residents. Alan Blackburn from KCC has been involved throughout the process and has been back since installation and is happy that the installation is in accordance with KCC standards.

10. ENVIRONMENT

i. Village Sign- To consider quotations for the village sign

Cllr Cook said obtaining quotations has proved difficult even though all contractors were given the same specification.

Cllr Hibben **PROPOSED** that the artwork be drawn up by Jack Frost Creative Ltd; **SECONDED** by Cllr Nutting: **AGREED UNANIMOUSLY**.

ACTION: Cllr Harwood to liaise with contractor for artwork.

ii. Old school playing field

Cllr Cook reported the Council is waiting for a response from KCC to see if the land can be leased or bought and used for allotments.

iii. Cultivation Licence

This has been covered elsewhere in the meeting.

iv. Planters

Cllr Cook said the planters were still looking good and where the old phone box was might be a suitable site.

Cllr Nutting said Sterling Road is another area suitable if a cultivation licence is granted.

ACTION: Clerk to obtain quotation for empty cascade planters.

11. BATTLE'S OVER

Cllr Cook informed Members that he had met with the Parochial Church Council which is happy with the Parish Council's proposals. There will be a service in the church with the bugler playing the last post at 11am, after the church service everyone will go to the village hall for the dedication ceremony, which will start at 11:30. Cllr Cook will open the proceedings; the vicar will choose a hymn; the reading will be read by a resident; Cllr Sills will read a poem; Cllr Cook will give a dedication to those who came back; children from the school will lay poppies on the names of the fallen and the vicar will bless the memorial. There will be refreshments in the village hall afterwards.

Cllr Cook said the event is open to all residents and others, such as the Lord Lieutenant, will also be invited

ACTION 1: Councillors to draw up a list of invitees for the Clerk to formally invite.

ACTION 2: Clerk to ask WI if they would be willing to make the refreshments.

Cllr Cook said the Council will need a wreath to lay on the existing memorial.

ACTION: Clerk to order wreath.

12. CORRESPONDENCE

1. 07.09.18- KALC SAC agenda 10 September
2. 07.09.18- KALC newsletter
3. 07.09.18- KCC Highways-Emergency Road Closure - Bashford Barn Lane, Bredgar
4. 07.09.18- Swale Green Grid Forum invitation
5. 12.09.18- KALC Dynamic Councillor training course on 22 October
6. 14.09.18- KCCllr Bowles's newsletter
7. 26.09.18- Rural Police report

13. ANY OTHER MATTERS ARISING

Cllr Hibben asked if there had been any interest in the Councillor vacancy.

Cllr Cook said there had been none.

Cllr Hibben asked if there had been any information from Swale Borough Council regarding the state of the old school.

Cllr Cook advised this was not a matter for the Parish Council and Swale Borough Council would only deal with it if it became an environmental issue such as vermin infestation.

14. DATE OF NEXT MEETING

Monday 5 November, 2018, 6.45 p.m. in the Midwinter Room, St. John the Baptist Church, Tunstall.

There being no further business the meeting closed at 8.59pm.

Signed as a true record of the meeting

Chairman

Dated: 5 November 2018