

Tunstall Parish Council

Minutes of the Parish Council Meeting held on Monday 2 July 2018 in the Midwinter Room, St John the Baptist Church, Tunstall.

Present: Cllr Brian Cook (Chairman), Cllr Wendy Harwood, Cllr Mavis Hibben, Cllr David Nutting and Cllr Roger Sills, and Mrs W Licence (Clerk).

Also present was KCCllr John Wright and SBCllr Derek Conway

Wendy Harwood signed a declaration of Acceptance of Office in the presence of the Clerk.

Cllr Cook welcomed everyone to the meeting and ensured that those present were aware of the emergency evacuation procedure.

REPORTS FROM MEMBERS OF THE PUBLIC

KCCllr Wright reported it had been a fairly quiet month in Tunstall and he will open the school fete on Saturday. Members Grants are available for groups to apply for funding.

Parish Councils are invited to attend the Big Conversation consultation on rural bus services and to give their views.

There was an issue with flooding in Roseleigh Road after the recent storms reported by a member of the public at the June meeting, and Alan Blackburn, KCC Highways has requested the drainage team to investigate the matter.

Cllr Nutting said it had been reported the drains could not cope with the severity of the storm. The Kent Highways portal shows the drains in a number of locations around Tunstall as having been cleaned but this is not the case.

KCCllr Wright said that one part of the problem may have been resolved but not the major cause.

Cllr Nutting said he was concerned that KCC has indicated it will not deal with pot holes of less than 50cm deep and a three inch deep pot hole which has been reported is showing as having been resolved when it has not. A 50cm pot hole is a hazard for bicycles and motor bikes.

KCCllr Wright said there is a Scrutiny Committee meeting on Friday and Members will be scrutinising Highways claims.

SBCllr Conway reported there has been a change of PCSOs in the area.

Cllr Cook thanked the Councillors for attending and for their reports.

1. WELCOME AND APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Lee Burgess (Vice Chairman) and Cllr Ian Davidson; apologies accepted.

Apologies had also been received from SBCllr George Samuel (at another meeting) and KCCllr Andrew Bowles (at another meeting); apologies noted.

2. DECLARATIONS OF INTEREST

None were declared.

3. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 4 JUNE 2018

Cllr Sills **PROPOSED** to accept the minutes of the Parish Council Meeting held on 4 June 2018 as a true record; **SECONDED** by Cllr Hibben: **AGREED UNANIMOUSLY**. Cllr Cook duly signed the minutes as a true record.

4. MATTERS ARISING FROM THE MINUTES

Litter bins- waiting to receive price for bin with name on.

ACTION: Clerk to contact swale Borough Council again.

Coffin Pond- three wooden bollards have been installed.

Planters- have been replanted and watered.

Neighbourhood Planning Training- SBCllr Bonney will inform the Council when this has been arranged.

UKPN- the details of the assistance available to from UKPN in the event of power blackouts is on the notice boards and on the website.

5. SPEED WATCH

Cllr Cook reported the team had its first disputed report and the Speed Watch Coordinator asked for the record of the session to be checked, which was done. One of the sessions was monitored by the Kent Police Coordinator for the first time and the team was given a clean bill of health. Residents in Tunstall Road have again asked if they can have speed limit reminder stickers for their wheelie bins. Alan Watson, the Speed Watch Coordinator, originally declined this, but has now said this can be done as long as the stickers are only on the bins, it is illegal to place them anywhere else. The Parish Council may have to purchase the stickers.

6. FINANCE

i. Cheques raised and accounts

Chq. No	Payable to	Reason	Amount
1293	Tunstall PCC	Hire of Midwinter Room: Parish Council meeting	£15.00
1294	Mrs W Licence	Salary and expenses	£588.88
1295	HMRC	PAYE & NI	£189.81
1296	KALC	Planning Workshop	£144.00
1297	Jane Johnson	Litter Picking	£239.67
1298	Mossys	Replanting and watering the planters	£697.20
1299	Tunstall PCC	Grant towards church roof repairs	£1500.00
1230	Carers' Support	Grant towards its work in parish	£100.00
1231	Mrs M Hibben	Stationery	£3.25

Cllr Hibben **PROPOSED** the signing of the cheques; **SECONDED** by Cllr Sills **AGREED UNANIMOUSLY**.

ii. To consider internet banking

Cllr Cook said internet banking is requested by phone and takes ten days to set up. There would be two types of access: one would be view only and the other would be for authority to make payments. A payment is set up by one signatory and then authorised by another. There is no cost for this and the Parish Council can still pay by cheque. The Tunstall Parish Council has a complex account, meaning there must be two signatures to make a payment and this would be the case for internet banking. Someone logs in to set the payment up and another person goes in to authorise it. A procedure would need to be in place to guard against fraud, for example it should not be the same two people every time.

Cllr Harwood **PROPOSED** to set up internet banking with the current Barclays accounts; **SECONDED** by Cllr Nutting: **AGREED UNANIMOUSLY**.

iii. To consider request for a grant from the Church for repairs to the roof

Councillors considered the request and agreed the church building is an asset to the village. Cllr Hibben **PROPOSED** to give a grant of £1500.00 to the church towards the repairs of the roof; **SECONDED** by Cllr Sills: **AGREED UNANIMOUSLY**.

iv. To consider request for a donation from Carers Support

Cllr Hibben **PROPOSED** to give a grant of £100.00 to Carers' Support towards its work in the parish; **SECONDED** by Cllr Nutting: **AGREED UNANIMOUSLY**.

7. PLANNING

i. Ref: 18/502357/FULL

Address: 89 Park Drive, Tunstall

Proposal: Conversion of existing garage into living space

Councillors considered the application and had no comment to make save that neighbours comments be taken into account.

ii. Ref: 18/502546/FULL

Address: Land to the Rear of Hales Cottage Tunstall Road Tunstall Kent ME10 1YQ

Proposal: Demolition of the existing garage and erection of a one bedroom dwelling house.

Councillors considered the application and were concerned the proposed development is in the conservation area; there was only one parking space; the materials were not in keeping with the area; it would fill the Strategic Countryside gap; and the previous objections lodged for application 16/502740/FULL were still valid.

Councillors **AGREED UNANIMOUSLY** to object to the application;

ACTION: Cllr Cook to draft response and circulate to Members.

iii. Ref: 18/502890/FULL

Address: 119 Sterling Road Tunstall Sittingbourne Kent ME10 1SS

Proposal: Erection of single storey rear extension.

Councillors considered the application and had no comment to make save that neighbours comments be taken into account.

iv. Ref: 17/505711/HYBRID

Address: Land At Wises Lane Borden Kent ME10 1G

Proposal: Proposal: Hybrid planning application with outline planning permission (all matters reserved except for access) sought for up to 595 dwellings including affordable housing; a two-form entry primary school with associated outdoor space and vehicle parking; local facilities comprising a Class A1 retail store of up to 480 sq m GIA and up to 560sqm GIA of "flexible use" floorspace that can be used for one or more of the following uses - A1 (retail), A2 (financial and professional services), A3 (restaurants and cafes), D1 (non-residential institutions); a rugby clubhouse / community building of up to 375 sq m GIA, three standard RFU sports pitches and associated vehicle parking; a link road between Borden Lane and Chestnut Street / A249; allotments; and formal and informal open space incorporating SuDS,

new planting / landscaping and ecological enhancement works. Full planning permission is sought for the erection of 80 dwellings including affordable housing, open space, associated access / roads, vehicle parking, associated services, infrastructure, landscaping and associated SuDS. For clarity - the total number of dwellings proposed across the site is up to 675.

Councillors considered the application and raised concerns that some of the houses were three storeys high and not in keeping with dwellings for a village; rugby pitches are proposed but there is no provision for other sports; the proposed medical centre will need funding; restaurants and cafés will need further investment; the effect on the biodiversity of the area; the impact on traffic through Tunstall and the effect on air quality in the parish. Part of the development is not in the adopted Local Plan and if permitted would set a precedent for other developments outside the Local plan.

ACTION: Cllr Hibben to draft response and circulate to Members

v. Ref: 18/503156/PNQCLA

Address: Agricultural Barn Bredgar Road Tunstall Kent ME9 8DY

Proposal: Prior notification for the change of use of agricultural building to one dwellinghouse (Class C3). For its prior approval to: - Transport and Highways impacts of the development. - Contamination risks on the site. - Flooding risks on the site. - Noise impacts of the development. - Whether the location or siting of the building makes it otherwise impractical or undesirable for the use of the building to change as proposed.

Councillors noted the proposal and agreed to highlight the impact of the development on transport and highways, as it is immediately opposite the entrance to Grove End Farm, which is a working farm with large vehicles and farm machinery using the entrance on a 24-7 basis and which is on a sharp bend in the road

vi. Any other planning matter received by 2 July 2018.

There were no other matters raised.

8. REPORTS FROM MEMBERS

Cllr Hibben reported she had attended the KALC Swale Area Committee meeting on 11 June, there was a resume of policing in Swale and a presentation of 20's Plenty.

Cllr Cook reported that he and Cllr Hibben attended the KALC Planning workshop which was very informative and worthwhile.

9. HIGHWAYS

i. Flooding in Roseleigh Road

Cllr Nutting reported that KCC Highways had responded to KCCllr Wright and the resident regarding the issue in Roseleigh Road.

SBCllr Conway said the resident had also informed him of the matter to him and he had reported it. The issue is taking away the surface water and the new build is exacerbating the flooding.

KCCllr Wright said the resident had a comprehensive answer from officers. The Sustainable Urban Drainage (SUDs) has to be dug out regularly, KCC will not adopt SUDs on new estates.

ii. To receive an update

Cllr Nutting reported there was no news regarding the installation of the gully by the village hall. Some of the pot holes in the parish have been repaired. Coffin Pond is now protected with a new wall and bollards. Two years ago KCC informed the Council that they would get quotes and Kathryn Moreton, KCC Drainage Manager, has indicated the work is complete. The pond is scummy at the moment, KCC had promised to take the fish out and dredge the pond but this has not happened.

KCCllr Wright requested that another email be sent to Kathryn Moreton and copying him in so he can raise the matter.

Cllr Sills reported that some of the road closure signs are misleading and taking drivers off the best diversion route. There are also signs left from previous road works.

ACTION: Clerk to report redundant signs.

10. ENVIRONMENT

i. Village Sign

Cllr Sills reported that he and Cllr Harwood had met and reviewed all the designs submitted and a short list of four designs was drawn up. There was also a design which was considered to be suitable for the Parish Council Newsletter.

Councillors considered the designs and chose one for the village sign. Councillors proposed to give a book token to the winner and each of the three runners up.

ACTION 1: Clerk to obtain quotations for the sign.

ACTION 2: Clerk to obtain permission to use the design for the Newsletter.

ACTION 3: Clerk to write and thank the school for its participation.

ACTION 4: Cllr Cook to purchase vouchers to present to the winner and runners up.

SBCllr Conway said he would be willing to make a grant towards the cost of the sign.

Cllr Cook thanked Cllr Sills and Cllr Harwood for their help with short listing the designs.

ii. Green spaces in Sterling Road

Cllr Cook informed Members that KCC was unable to grant permission for a new planter at Cromers Corner, as the land did not belong to them and there were issues on the other side of the road due to sight lines. They also advised that the Parish Council would need to apply for a cultivation licence to site a planter on the green space in Sterling Road. Due to time constraints, the existing planters have been replanted and a new site will need to be considered for the autumn.

Cllr Nutting said he had reported the trees in Park Drive to KCC and the trees will be pollarded in the winter. KCC cut back the vegetation once a year, the Parish Council can take on responsibility for the soft landscaping but will only receive a minimal contribution towards this. Residents could be consulted to see if they would like to maintain the green spaces in Sterling Road.

Cllr Cook said that some areas are very overgrown but the Council could start by adopting the plot where there are two trees provided by the Parish Council and the memorial plaque and then consider locating a planter here too.

ACTION: Cllr Nutting to apply for a Cultivation Licence.

iii. Old school playing field

Cllr Cook informed members that he has received complaints about anti-social behaviour at the old school playing field and has stressed to residents that they must report this to the police.

SBCllr Conway said the PCSOs have changed and that he will report this to the Swale Community Safety Unit and arrange for them to visit the area.

Cllr Cook thanked SBCllr Conway for attending and for his help.

Cllr Cook said the land is named as a picnic area in the Parish Council's response to the Land designation review to help protect it, the Council could consider adopting it.

Cllr Hibben said the parish has no community areas at present, the field was a picnic area which people regularly used after school before the new school was built.

Cllr Harwood said the field is secluded and attracts anti-social behaviour, encouraging people to stay in the area may make the problem worse. There is a Public Right of Way through the field.

Cllr Sills said the area could be used to provide allotments for residents.

ACTION: Clerk to ask KCC if the field could be used for allotments.

11. BATTLE'S OVER

Cllr Cook reported he is in contact with a local historian who is interested in helping the school children research the fallen from the Great War.

12. CORRESPONDENCE

1. 08.06.18- Cllr Bowles's newsletter
2. 13.06.18- Kent Police invitation to a briefing on Community Police Volunteers
3. 14.06.18- Highways England listening exercise on Operation Stack
4. 14.06.18- Swale Joint Transportation Board agenda
5. 22.06.18- Swale's Local Landscape Designation Review update
6. 22.06.18- Medway Hospital Trust's magazine
7. 22.06.18- KCC Rural Transport consultation

13. ANY OTHER MATTERS ARISING

Cllr Hibben said the "Looking Ahead" questionnaire was difficult for residents to submit the Parish Council should write to the Chief Executive Officer and express its concerns.

Cllr Sills said the process did not work, it was not fit for purpose and it was not good engagement with the community.

ACTION: Cllr Hibben to draft a letter to the Chief Executive Officer.

Cllr Cook said there had been no update regarding the approach to a resident to be the Tree and Pond Warden.

ACTION: Clerk to follow up.

Cllr Sills asked for items for the next newsletter.

14. DATE OF NEXT MEETING

Monday 6 August, 2018, 6.45 p.m. in the Midwinter Room, St. John the Baptist Church, Tunstall.

There being no further business, the meeting closed at 9.36pm.

Signed as a true record of the meeting

Chairman

Dated: 6 August 2018